

Clear Skin Dermatology & Cosmetic Surgery

Welcome to Our Practice!

Our Providers

Rany Jazayerli, M.D. F.A.A.D

Bryan Schultz, M.D. F.A.A.D

Joseph Franco, M.D.

Jennifer Cunningham, P.A.-C

Our Offices

St Charles Office: (630) 443-8855

Oak Park Office: (708) 383-6366

Sycamore Office: (815) 895-9100

Welcome to Clear Skin Dermatology! Our goal is to help you look and feel your best, to do that we ask that if you have any questions regarding your visit, treatment, procedures or bill for services, please let us know as soon as possible so that we can address them promptly. We ask that you review the policies and procedures below, prior to your visit.

Insurance / Payment for Services

- CSD is contracted with most PPO/POS/EPO plans as well as Medicare. However, CSD is not contracted with Medicaid or any of the state Medicaid plans.
- Insurance plan coverage differs from company to company. We recommend you check with your insurance plan to ensure that you are receiving your highest tier of benefits. To do so, you will need the practice NPI number; 1477617207. Simply call the number on your insurance card, talk with eligibility and benefits and give them the practice NPI. They will be able to tell you your benefit coverage at our office.
- HMO Plans: CSD is contracted with Northwestern Medicine BCBS HMO as well as Gottlieb and West Suburban Hospital HMO plans. Referrals are required for most HMO plans, please make sure you have a referral from your PCP.
- Office visit co-pays are due at the time of visit. CSD is a specialist and accepts MC and Visa at all offices.
- Non covered procedures/Cosmetic services: In most of our visits, there is an office visit charge which consists of a review of your medical history, medications and skin exam. Some procedures and lesion removals are not covered by insurance. If this is the case, we will review the procedure and cost with you. If you chose to have the procedure, consent will be obtained and payment will be expected. Please note this payment is for the non-covered procedure performed. The office visit is a separate charge and will be sent to your insurance. You may receive a separate bill for the office visit.
- Lesion removals: Whether your lesion is surgically removed or removed with cryotherapy or cantharadin, these procedures fall under your surgery benefits. CSD does not pre-certify procedures but upon request we will give you an estimate of what the charges will be. We will not be able to determine how your insurance will process the claim until it is actually submitted.
- Balances due: Claims are submitted promptly and resolved within 1-2 weeks. You will receive statements once your insurance has processed the claim. Payment for services rendered is expected upon receipt of statement. If you are having difficulty paying your bill, please contact our office or billing office to set up payment arrangements. Accounts that are sent to collection may be dismissed from the practice.
- In cases of divorce: Our office does not mediate between parties in cases of divorce. The parent/guardian who brings the child is considered the Guarantor and has accepted responsibility for the child and their charges. The statements will only be sent to the Guarantor. It is expected that the 2 parties will handle payment arrangements without the involvement of the office.

Appointments

- Surgery and Cosmetic appointments require **48-hour notice** for cancellation.
- **24-hour notice** for cancellation of all follow up appointments.
- We reserve the right to charge a fee for any missed appointments. As a courtesy, our office makes reminder phone calls.
- Late arrivals: We ask if you are going to be late, that you notify the office asap. We will try and find you another appointment time that may or may not be on the same day.
- Parents must accompany children for their initial visit. This is for your child's safety. Teens + children must have a current minor consent form on file (see website) to be seen without a parent. The appointment will be cancelled if they arrive with a sibling or alone and no consent form is on file.

Prescription Refills

To request a refill of your prescription, contact your pharmacy. All prescriptions will be done during office hours, please allow **48 hours** for your prescription to be filled.

Medical Emergencies

For life threatening emergencies call 911 or go to your nearest emergency room.

Our office has an answering service for emergencies. Please contact the main office number, indicate if it is from a recent surgery. The answering service will contact the physician. During office hours, please call the office and ask to speak to the doctor's medical assistant or nurse.